

**RELEVANT PERSON (PERSONAL DATA OWNER/SUBJECT)
APPLICATION FORM FOR PROTECTION OF PERSONAL DATA**

With regards to your below requests within the scope of your rights under Article 11 of the Law No. 6698 on Protection of Personal Data (“Law”/”LPPD”), you can submit an application to us via the methods and procedures explained herein.

As the relevant person, you have the following rights under Article 11 of the Law No. 6698 on Protection of Personal Data:

- a) To learn whether or not your personal data are being processed,
- b) To request information on the procedure, if your personal data have been processed,
- c) To obtain information on the purpose of processing Personal Data and find out whether personal data has been used as fit for the purpose;
- d) To obtain information about the third persons to whom personal data were communicated domestically or abroad,
- e) To request the correction of personal data that may have been incompletely or inaccurately processed;
- f) To request the deletion or destruction of personal data within the scope of the provisions set forth in the Article 7 of the Law,
- g) To request notification of the procedures set out under sub-paragraphs “d” and “e” of Article 11 of the Law to third parties to whom the personal data has been transferred,
- h) To object to the occurrence of a result which is detrimental to the person concerned as a result of analyzing the processed data exclusively through automatic systems; and
- i) To request indemnification for damages in the case that damages are sustained as a result of unlawful processing of personal data

You may exercise your rights via the following methods and procedures.

	METHODS/PROCEDURES	ADDRESS	REMARKS
Written Application	Can be made in person with an application bearing wet signature or through the Notary Public to the following address:	Piyalepaşa Bulvarı No: 124 Kastel İş Merkezi D Blok K: 7, 34440 Kasımpaşa İstanbul	The relevant information and documents in this form will be stated and satisfied and “LPPD Relevant Person Application” will be written on the application form envelope/notification.
Application by e-mail	Shall be submitted via an e-mail by using mobile signature/e-signature.	kvkk@tezmanholding.com	The relevant information and documents in this form will be stated and satisfied in the content of the e-mail message and “LPPD Relevant Person Application” will be written in the subject section of the e-mail.

In the event that you apply to us in accordance with the procedures and principles set out in this form; your request will be dealt with and concluded free of charge as soon as possible and in no later than

thirty days, depending on the nature of your request. However, in case the process requires any additional cost, the fee specified in the tariff issued by the Board of Protection of Personal Data may be requested.

Our reply will be submitted to you in writing or electronically. Therefore, please specify the channel and relevant information you want us to contact you, as follows.

<input type="checkbox"/>	I want the reply to be sent to my address stated below.
Name	
Surname	
Republic of Turkey ID No	
Phone	
Address	

<input type="checkbox"/>	I want the reply to be sent to my KEP (registered electronic mail) address/email address stated below.
Name	
Surname	
Republic of Turkey ID No	
Phone	
KEP Address/ E-Mail Address	

In order for us to be able to evaluate your application, please reply to the information requests below to indicate your relation with our Company.

Grounds of Relation	<input type="radio"/> Customer <input type="radio"/> Visitor <input type="radio"/> Business Partner <input type="radio"/> Dealer <input type="radio"/> Supplier <input type="radio"/> Former Employee <input type="radio"/> Job Application/CV Submission <input type="radio"/> Other:
Explanation (information about the origin of relationship, the department you are in contact with, date, duration of the relationship, contract, etc.):	

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In order for us to be able to evaluate your application, please specify in detail your request within the scope of your rights under Article 11 of the Law No. 6698 on Protection of Personal Data, as set out in the first section of this form.

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Applicant/Relevant Person (Data Subject's) Full Name:
Application Date:
Signature :

DISCLOSURE TEXT

This application form was issued to determine your relationship with our Company, to determine your personal data as the relevant person, to reply to your requests in the application, to evaluate and finalize your application and to reply to your application accurately and within the legal time-frame. Our Company reserves its right to request additional information and documents within the scope of the application for the purpose of determining the identity and authorization and for the evaluation of the application. The documents and information regarding your requests submitted within the scope of your application must be submitted by an authorized person and must be accurate and up-to-date. Our Company shall have no liability in case of an authorized application or if the information are detected not to be accurate and up-to-date, in which cases our Company's right to reject the application is reserved. The information and documents stated in this form and submitted to us will be processed by our Company in a restrictive manner only for the purposes of evaluating, replying to and finalizing the application you made pursuant to article 13 of the Law. Information obtained via this form and the application may be collected in writing, verbally, or via an electronic or physical medium. In accordance with the examination conducted in this regard, the relevant information may be shared with the company and its affiliates, as well as third party service providers and companies such as law firms, in order to finalize the application. You can exercise your rights specified in Article 11 of the Law No. 6698 under the procedures and conditions described in this form.

Data Controller: Tezman Holding A.Ş
E-mail: kvkk@tezmanholding.com
Telephone : 0212 253 62 40